



# Table of CONTENTS

|            | President's Message                             | 2-4   |
|------------|---|-------|
|            | Board of Directors                              | 5     |
|            | Executive Director's Message                    | 6-9   |
|            | Staff and Service Providers                     | .9-10 |
|            | 2009 Coverages                                  | 11-16 |
| Balance Sh | neet  | 17    |
| Statement  | of Revenues, Expenses, and Change in Net Assets | 18    |
| Statement  | of Cash Flow                                    | 19    |
| Reconcilia | ation of Operating Income to Net Cash           |       |
| Used by O  | perating Activities                             | 20    |
| Claims De  | evelopment Information                          | 21-22 |

# A Message from JIM PLASTER 2009 WSTIP Board President

# Two Decades Later, STRONGER THAN EVER

THE WASHINGTON STATE
Transit Insurance Pool celebrated
its 20th anniversary in 2009. We've
covered a lot of ground over those
years, and it was an honor to preside
over our Board as we reflected on
how far we've come.

I remember when eight transit agencies in Washington came together to sign an Interlocal Agreement, becoming the first-ever governmental risk pool to be officially approved by the Washington State Risk Manager. The date was January 19, 1989, and those adventurous transit agencies were Community Transit, Intercity Transit, Ben Franklin Transit,

Clallam Transit, Grays Harbor Transit Authority, Jefferson Transit, Kitsap Transit and Pacific Transit. Their intent was to enable members to self-insure to the degree they could afford to, and to give themselves leverage for purchasing additional coverage on the open market.

Today, WSTIP is 24 transit agencies strong. We provide and purchase insurance coverage, manage claims and litigation, and offer a range of loss prevention programs and training to our members. As part of our Annual Meeting in December 2009, WSTIP marked the occasion of our anniversary by hosting a dinner,

inviting current and past Board directors and others who have served at our side on this journey. At the dinner, we shared a written history of the organization and presented commemorative pens to the original eight signers of the Interlocal Agreement.

To add to the accomplishments of those prior years, WSTIP's 2009 highlights are as follows:

#### **GOVERNANCE**

# Member Corrective Action and Termination Policy

The WSTIP Board continued the conversion of resolutions to

governance policies, including the Member Corrective Action and Termination Policy. This policy enables WSTIP to take action against a member agency if that member has failed to live up to the policies and Bylaws governing WSTIP or has unjustifiably created conditions that cause undue exposure for the Pool. The policy identifies various sanctions up to expulsion from the

Pool and establishes due process procedures for agencies to appeal such actions.

#### **New Member Admissions Policy**

As we continued to grow in 2009, the Board adopted a policy regarding minimum eligibility requirements for new members. The intent was to ensure that new members are committed to the

concept of pooled risk and are well-managed such that they will not compromise WSTIP's integrity. Of particular note, the eligibility requirements call for new members to have been in operation for a minimum of two years, operate at least two modes of public transportation, and have minimum annual mileage from all modes of at least 200,000.



# **Strategic Target Financial Ratios Policy**

In order to ensure that the Pool remains financially strong it is necessary to annually evaluate and compare past financial performance with current and estimated future financial performance. This policy adopts "target" financial ratios and provides for an annual comparative study of these ratios.

#### **OPERATIONS**

#### **AGRiP Pooling Recognition**

Board director and Past
President Jamie Collier and WSTIP
Member Services Manager Tracey
Christianson worked tirelessly
to prepare our application for
Association of Governmental Risk
Pools (AGRiP) Advisory Standards
recognition, which includes
a rigorous audit. The AGRiP
Recognition Program is based
on self-evaluation by the Pool of
their compliance with the AGRiP
Advisory Standards for Public

Entity Risk and Employee Benefits Pools. The self-evaluation form is the application for Recognition. AGRiP Recognition is granted for a three-year period. Thanks to their hard work and the high standards WSTIP adheres to, recognition was extended to WSTIP for the fourth consecutive period. Additionally, WSTIP sent the largest delegation of any risk pool in history to the AGRiP Government and Leadership Conference for Trustees held in Seattle in 2009. It was at this venue. that WSTIP was officially awarded the AGRIP recognition award.

#### **Quarterly Representative Meetings**

We instituted a new practice regarding member representatives on the Board. In advance of each quarterly Board meeting, member representatives will now meet with their constituents to go over items to be addressed at the Board meeting. WSTIP staff attend these meetings as well. The intent is to create an avenue for members to collaborate

on WSTIP issues, and ask questions they might not otherwise ask at the larger Board meeting.

As we look all the way back to that fateful day in 1989, the old Chinese proverb, "May you live in interesting times," certainly comes to mind for WSTIP. These last 20 years have been fascinating, and the next 20 hold great promise. As we look back on 2009, it's clear we've done much to set the foundation for our future.

Jim Plaster is the Director of Finance and Administration for Spokane Transit located in Spokane, Washington.

### Board of DIRECTORS

#### ASOTIN COUNTY PTBA

Kim Gates, PTBA Coordinator

#### BEN FRANKLIN TRANSIT

Allen Walch, Administrative Services Manager / Alt: *Tim Frederickson*, General Manager / Alt: *Jim Thoelke*, Safety/Training Supervisor

#### **CLALLAM TRANSIT**

Terry Weed, General Manager Alt: Jamie Collier, Finance Administrator

### COLUMBIA COUNTY PUBLIC TRANSPORTATION

Stephanie Guettinger, General Manager

#### **COMMUNITY TRANSIT**

Jeff Ristau, Chief Financial Officer Alt: Emmett Heath, Director of Administration / Alt: Mike Burress, Risk Manager

#### **CUBS**

Chris Smith, Transit Manager Alt: Jeff Cameron, Public Works Director Alt: Kevin Merry, Transit Manager

#### **EVERETT TRANSIT**

Tom Hingson, Transportation Services Director / Alt: George Baxter, Operations Manager / Alt: Chris Muth-Schulz, Risk Manager

#### **GRANT TRANSIT**

*Greg Wright*, General Manager / Alt: *Brandy Heston*, Administrative Assistant

#### **GRAYS HARBOR TRANSIT**

Mark Carlin, General Manager Alt: Jean Braaten, Bookkeeper

#### INTERCITY TRANSIT

Ben Foreman, Finance and Administrative Director / Alt: Leslie Williamson, Finance Manager

#### **ISLAND TRANSIT**

Sandra Kuykendall, Administrative Services Director / Alt: Martha Rose, General Manager / Alt: Dave French, Service Coordinator / Alt: Staci Jordan, Rideshare Coordinator

#### **JEFFERSON TRANSIT**

Van Church, Finance and Human Resources Administration Alt: Dave Turissini, General Manager

#### KITSAP TRANSIT

Paul Shinners, Finance Director / Alt: Jeff Cartwright, Human Resources Director

#### LINK TRANSIT

*Lynn Bourton*, Administrative Services Manager / Alt: *Nick Covey*, Finance Manager

#### **MASON TRANSIT**

Kathy Cook, Administrative Services Manager / Alt: Dave O'Connell, General Manager

#### PACIFIC TRANSIT

Tim Russ, General Manager / Alt: Audrey Olson, Office Manager/Clerk of the Board

#### PIERCE TRANSIT

Joe Larson, Risk Manager / Terence Artz, Risk Manager / Alt: Alberto Lara, Vice President Human Resources & Technology

#### **PULLMAN TRANSIT**

Troy Woo, Finance Director / Bill Mulholland, Finance Director Alt: Rod Thornton, Transit Manager

#### SKAGIT TRANSIT

Dale O'Brien, General Manager Alt: *Motoko Pleasant*, Finance and Administrative Manager

#### SPOKANE TRANSIT

Jim Plaster, Director of Finance and Administration / Alt: Jim Richey, Financial Analyst / Alt: Steve Blaska, Director of Operations

#### TWIN TRANSIT

Ernest Graichen, General Manager Alt: Cathy Whitney, Operations Manager

#### VALLEY TRANSIT

*Ed McCaw*, Administration and Finance Manager / Alt: *Dick Fondahn*, General Manager

### WHATCOM TRANSPORTATION AUTHORITY

Richard Walsh, General Manager / Alt: Patricia (Pat) Dunn, Director of Finance

#### YAKIMA TRANSIT

Ken Mehin, Transit Manager / Alt: Chris Waarvick, Public Works Director

A Message from Allen Hatten
WSTIP Executive Director

# Two Decades Later, EYES ON THE HORIZON



THOUGH MY TENURE AS
Washington State Transit Insurance
Pool Executive Director dates
back only to 1993, I couldn't be
more proud of all the Pool has
accomplished in 20 years. It took
great courage and determination to
create the Pool. What it has become
over the last two decades — a
resourceful, determined organization
that delivers value-added service to
its members — reflects the bedrock
resolve of our founders.

In 2009, we marked our 20th anniversary with a grand dinner as part of our Annual Meeting. We commissioned the writing of our history and published it for

our members. This will become an extremely useful tool as we introduce ourselves to new members and allied organizations. Even while we celebrated our past, we added new accomplishments in 2009.

#### **CORE SERVICES**

#### Serious Loss Review & Root Cause Analysis

Member Services Manager Tracey Christianson perhaps put it best when she observed, "It's hard to have an effect on losses if you don't know what's causing them." As part of the Integrated Risk Management Program, WSTIP examined losses in excess of \$200,000, fixed route losses that met certain criteria, and at least one loss per member for those members with losses less than \$200,000. The results of this analysis will be used to help formulate new best practices to reduce the likelihood of similar incidents occurring in the future.

#### **New Member: Pierce Transit**

WSTIP and Pierce Transit worked intensely for several months in 2009 to transition the transit agency from associate member status to full membership. Pierce Transit already had in-house claims specialists who knew the transit system well.

Rather than adding WSTIP staff to handle the increased claims with the arrival of Pierce Transit, WSTIP contracted back with the transit agency to provide their own claims processing. This relationship-driven contract is unique among risk pools nationwide.

#### **VALUE-ADDED SERVICES**

#### **ADR Monitoring Project**

In 2009, WSTIP began investigating a new way of flagging vanpool drivers with recent conviction, violation and/or expiration issues. Until recently, there was no way to conduct realtime driver record monitoring other than securing a full abstract of driver record (ADR). Each individual inquiry through the Washington State Department of Licensing (DOL) costs \$10 or more, regardless of whether any new information is present, putting acquisition of driver record abstracts a financial burden for WSTIP

members. In 2009, the DOL began offering a new program called ADR Monitoring. By creating our own database of drivers, we can call into the DOL system on a scheduled basis to scan for any new violation or conviction activity. Once we know which abstracts to zero in on, we can alert our members to order the full ADR at the standard fee. We quickly realized this program could easily accommodate the transit agency's commercial drivers as well. However, it was up to WSTIP to develop a proprietary program to accurately talk to the DOL database, return the appropriate response in a highly secure format, provide an easy user experience, and include the means for accurate reporting for accounting purposes and usage. The consultant hired for the project withdrew from the project prior to billing any time against the contract. WSTIP intends to put forth a new request for proposals in 2010.

#### Integrated Risk Management Initiatives

Chris DeVoll visited every member property in 2009 and began assessing needs. WSTIP's continued commitment to IRM has been advantageous not only to individual members, but to WSTIP as a whole. Our 2009 insurance premiums renewal was successful in reaching terms and rates directly related to this commitment. Outcomes included reducing the Pool's aggregate total and a negotiated lower risk rates. WSTIP was the only pool statewide to get a multi-year guaranteed rate for the 2010 renewal from the excess liability carrier.

#### **Web Portal**

WSTIP teamed up with the Washington State Transit
Association (WSTA) to develop a new joint-membership web portal that will provide easy access to all things transit in the state of Washington. Its intent is to create an



online, transit agency community, where users can find services, post announcements, discuss issues, find vendors, and share best practices. The website bears neither the identity of WSTIP nor WSTA. Instead, it is organized and focused around the users' needs. By late 2009, we were entering the testing phase of this project.

#### **IT Security Project**

In 2008, WSTIP launched a project to conduct IT security reviews on behalf of each of its members. In 2009, the number of completed reviews was up to 14. The scope of this effort includes reviews of infrastructure, networks, servers, workstations, application security, technology management, and business processes related to

IT operations and security. In the course of auditing each member agency, several opportunities for improvement were revealed, many of which involved simple fixes. The program will continue into 2010.

#### **Cyber Security Project**

With the advent of the ORCA Smart Card Program (a multi-transit-agency program offering region wide transit passes), concerns arose regarding cyber liability. Participants can purchase their passes with their credit card online using computers and other wireless technology. Hackers breaking into the system could create havoc, generating substantial liability for participants. WSTIP conducted a liability review to determine level of exposure and possible solutions.

This project was a subset of the IT Security Project.

#### **Everett Training Facility**

A rare opportunity came open for WSTIP in 2009 to establish a training facility in Everett in partnership with Everett Transit. The space, located at the Everett Transit Station, was originally used by a consortium of local community colleges. When the consortium decided not to renew their lease. **Everett Transit invited WSTIP** to step in and use the space for training through the Washington State Transportation Training Coalition. Until that time, most training has been conducted at WSTIP headquarters in Olympia, leaving participants from the north to have to travel through heavy Seattle traffic. The Everett location lends additional flexibility for training schedules. WSTIP named the training room after Dan Snow, who served as Executive Director of the Washington State Transit

Association for many years. Mr. Snow was an inspiring leader for transit in Washington. He passed away in 2002 after a long and courageous battle with cancer.

#### **ADMINISTRATION**

#### **Leadership Among Peers**

As WSTIP Executive Director, I serve on the Board of Government Entities Mutual, Inc. (GEM). GEM is a member owned and controlled reinsurance captive. GEM provides reinsurance coverage to its members for liability, property and workers' compensation. In 2009, I was elected to a two-year term as President of the Board. Additionally, Washington State Governor Christine Gregoire appointed me to serve on the state Property Liability Advisory Board. That Board is responsible

for reviewing WAC 82.60 related to public entity pools in the state, and advising on changes and other considerations which the state Risk Manager oversees. The appointment is effective January 15, 2009.

#### **New Employees**

We welcomed Brenda Barnett,
Tracie Henderson and Chris
DeVoll to our staff this year. Brenda
serves as our Receptionist, a
position that serves in many ways
as the face of WSTIP. Tracie serves
as Claims Assistant working with
Claims Specialist, Denise Ellison.
We hired Chris DeVoll as our Risk
Management Specialist to work in
the field with transit agencies.

#### WSTIP Staff

## ALLEN F. HATTEN, EXECUTIVE DIRECTOR

Responsible for oversight of all operations, purchasing, and placement of insurance, and board relations.

#### M. JERRY SPEARS, DEPUTY DIRECTOR

Serves as the claims manager, information services manager, and finance manager for the program. Supervises claims and information services staff.

## TRACEY CHRISTIANSON, MEMBER SERVICES MANAGER

Responsible for member communications, loss control and prevention programs, and training. Manages the activities of the Integrated Risk Management Program and the Washington State Transportation Training Coalition.

#### RONALD A. FRANZ, GENERAL COUNSEL

Provides legal advice to the Pool on a wide range of questions and issues.

#### DENISE ELLISON, CLAIMS SPECIALIST

Licensed independent adjuster. Adjusts third party injury and property claims against the members, in addition to managing and pursuing transit damage recoveries. Also develops, organizes, and manages the annual claims coordinator conference. Provides training for, and support of, member claims coordinators on the Riskmaster database; and, approves facility vendor schedules and invoices.

#### ANDREA POWELL, INFORMATION SERVICES SPECIALIST

Responsible for network administration, desktop application support, and hardware troubleshooting for the WSTIP and WSTA staff. Also serves as the webmaster for all WSTIP support websites.

#### ANNA BROADHEAD, MEMBER SERVICES ASSISTANT

Serves as the Clerk of the Board, provides overall administrative support to staff, and accomplishes special projects for members and staff.

#### MARISA ESPINOZA, FINANCE SPECIALIST

Responsible for payroll, accounts receivable, accounts payable, prepares financial documents, RiskMaster reports, underwriting, provides administrative support to the Deputy Director, and RiskMaster support.

#### JOANNE KERRIGAN, ADMINISTRATIVE ASSISTANT

Provides administrative support for Risk Management Specialist and Serious Loss Analysis Team. Coordinates registration, set up, and facilitation of training activities for the Washington State Transportation Training Coalition. Provides backup to Finance Specialist.

#### TRACIE HENDERSON, CLAIMS ASSISTANT

Serves as support for the claims department for first and third party claims, with emphasis on transit recovery work; provides back-up telephone support along with completing special projects for the Claims Manager.

# CHRISTIAN DEVOLL, RISK MANAGEMENT SPECIALIST

Conducts loss prevention reviews by meeting with members, reviewing operations, and making recommendations for compliance with Best Practices and state and federal regulations.

### BRENDA BARNETT, RECEPTIONIST

Provides receptionist phone services, manages the Washington State Transportation Training Coalition video loan library, and provides administrative support for the WSTIP staff.

# WSTIP Service PROVIDERS

#### **BROKER SERVICES**

Alliant Insurance Services, Newport Beach, CA

#### **ACTUARIAL SERVICES**

PricewaterhouseCoopers, Seattle, WA

#### **ACCOUNTING SERVICES**

McSwain & Company, Olympia, WA



# 2009 Coverages

Coverages provided by WSTIP are a combination of self-insurance, coverage purchased from a captive insurance pool, and commercial market insurance. The following shows the amount of coverage available to WSTIP regular members including all layers. Some members purchase umbrella coverage above the limits listed in this table.

# WSTIP Liability Coverages

| LIABILITY COVERAGE*                              |  |
|--|--|
| Bodily Injury and Property Damage                | \$12 million each occurrence (and in the aggregate for products/completed operations hazard) |
| Personal Injury and Advertising Injury           | \$12 million each offense  |
| Vanpool Driver Medical Expense Protection**      | \$35,000 each occurrence   |
| Underinsured Motorist Coverage**                 | \$60,000 each occurrence for bodily injury   |
| Public Officials Liability Coverage <sup>+</sup> | \$12 million per occurrence and aggregate  |
| Deductible                                       | \$5,000  |

<sup>\*</sup> Deductible on Public Officials Liability Coverage only.

<sup>\*\*</sup>Optional coverage.

<sup>&</sup>lt;sup>+</sup> Claims made coverage, retroactive to the member's entry date into the program.

# WSTIP Property Coverages

#### PROPERTY EXCESS PROGRAM

| Public Entity Property Insurance Program   | from July 1, 2008 to July 1, 2009 |
|--|-----------------------------------|
| Per occurrence, all perils, coverages and insureds/members combined, subject to the sublimi  | ts:* \$1 billion                  |
| Deductible   | \$2,500                           |
| All flood zones except A & V - per occurrence and annual aggregate   | \$10 million                      |
| For flood zones A & V dedicated flood limit—per occurrence and annual aggregate  | \$1 million                       |
| For flood on licensed vehicles, unlicensed vehicles, contractor's equipment, and fine arts combined for all members  | \$5 million                       |
| Dedicated limit for earthquake shock—per occurrence and annual aggregate   | \$10 million                      |
| Combined business interruption, rental income and tax interruption per member except \$500,000/\$2.5 million maximum per occurrence limit if values are not reported by members. | per \$100 million                 |
| Per occurrence for extra expense   | \$50 million                      |
| Miscellaneous unnamed locations for existing members excluding earthquake  | \$25 million                      |
| Automatic acquisition for new locations up to \$100 million for existing members (report within 90 days) – no earthquake coverage  | \$25 million                      |
| Unscheduled landscaping  | \$1 million                       |
| Course of construction and remodeling projects with values not exceeding \$25 million  | \$25 million                      |
| Unscheduled fine arts  | \$2.5 million                     |
| Accidental contamination per occurrence and annual aggregate per member with \$500,00 annual aggregate for all members   | 00<br>\$250,000                   |
| Increased cost of construction due to the enforcement of building codes  | \$25 million                      |

| PROPERTY EXCESS PROGRAM (CONTINUED)  |                   |               |  |
|--|-------------------|---------------|--|
| Watercraft (unscheduled) up to 27 feet   |                   | \$2.5 million |  |
| Off premises services interruption including extra expense resulting from a covenon-owned/operated locations | ered peril at     | \$25 million  |  |
| Contingent business interruption, contingent rental values, and contingent extra expense separately          | 1                 | \$2.5 million |  |
| Earthquake shock on licensed vehicles, unlicensed vehicles, contractor's equipm combined for all members     | ent and fine arts | \$5 million   |  |

<sup>\*</sup>not a complete list of sublimits or deductibles, please see actual policy for details

#### PROPERTY REINSURANCE PROGRAM

| Governmental Entities Mutual   | from July 1, 2009 to July 1, 2010 |
|--|-----------------------------------|
| Per occurrence, all perils, coverages and insureds/members combined, subject to the sublim | its:* \$350 million               |
| Deductible   | \$2,500                           |
| Earthquake, volcanic eruption, landslide, and mine subsidence – annual aggregate           | \$25 million                      |
| All flood zones except A & V—per occurrence and annual aggregate                           | \$50 million                      |
| Flood zones A & V—annual aggregate   | \$10 million                      |
| Miscellaneous unnamed locations  | \$10 million                      |
| Automatic acquisition for new locations up (report within 120 days)                        | \$25 million                      |
| Automatic acquisition for new locations up (report after 120 days)                         | \$10 million                      |
| Auto Physical Damage (over the road)   | \$1.5 million                     |

| PROPERTY REINSURANCE PROGRAM (CONTINUED)   |               |
|--|---------------|
| Auto Physical Damage (excluding over the road)   | \$25 million  |
| Boiler and Machinery   | \$100 million |
| Course of construction   | \$25 million  |
| Contingent business interruption, contingent extra expense, contingent rental income resulting from a covered peril at a non-generating facility | \$2.5 million |
| Contractors Equipment  | \$10 million  |
| Electronic data processing equipment and data and media  | \$10 million  |
| Extra expense  | \$50 million  |
| Off premises services interruption including extra expense   | \$25 million  |
| Ordinance or law (including losses to undamaged portion, demolition and increased cost of construction)  | \$25 million  |
| Pollutant cleanup and removal (annual aggregate all members)   | \$250,000     |
| Property in transit  | \$25 million  |
| Unscheduled fine arts  | \$2.5 million |
| Watercraft (unscheduled) under 27 feet   | \$2.5 million |

<sup>\*</sup>not a complete list of sublimits or deductibles, please see actual policy for details.

# WSTIP Miscellaneous Coverages

#### CRIME COVERAGE / PUBLIC EMPLOYEE DISHONESTY

#### National Union Fire Insurance Company of Pittsburgh

| Employee theft (per loss)                             | \$1 million per occurrence |
|---|----------------------------|
| Forgery or alteration                                 | \$1 million per occurrence |
| Theft disappearance and destruction (inside premises) | \$1 million per occurrence |
| Robbery and safe burglary (inside premises)           | \$1 million per occurrence |
| Outside premises                                      | \$1 million per occurrence |
| Computer fraud  | \$1 million per occurrence |
| Funds Transfer Fraud                                  | \$1 million per occurrence |
| Money orders and counterfeit money                    | \$1 million per occurrence |



#### EQUIPMENT BREAKDOWN / BOILER AND MACHINERY

#### **Included in PEPIP Property Policy**

from July 1, 2008 to July 1, 2009

Boiler explosion and machinery breakdown, combined property damage and business interruption/extra expense (including bond revenue interest payments where values reported, and excluding business interruption for power generating facilities unless otherwise specified. Limit includes loss adjustment agreement, defense costs outside of limits and electronic computer or electronic data processing equipment with the following sublimits:\*

\$100 million

| Utility interruption for utilities owned by others | \$10 million |
|--|--------------|
| Ammonia contamination                              | \$10 million |
| Water damage                                       | \$10 million |
| Consequential Damage                               | \$10,000     |
| Electronic Data Processing Media                   | \$10 million |
| Hazardous substances                               | \$1 million  |

#### EQUIPMENT BREAKDOWN / BOILER AND MACHINERY

#### **Included in GEM Property Reinsurance Policy**

from July 1, 2009 to July 1, 2010

See GEM Property Reinsurance listing

<sup>\*</sup>not a complete list of sublimits or deductibles, please see actual policy for details.

### **Balance Sheet**

# FOR FISCAL YEAR ENDING DECEMBER 31, 2009\*

| ASSETS                           | 2009         | 2008         |
|----------------------------------|--------------|--------------|
| Current Assets:                  |              |              |
| Cash and Cash Equivalents        | \$24,042,975 | \$22,773,524 |
| Member Assessments Receivable    | 14,527       | 42,033       |
| Prepayments                      | 229,771      | 146,493      |
| TOTAL CURRENT ASSETS             | 24,287,273   | 22,962,050   |
| Noncurrent Assets:               |              |              |
| Capital Assets                   |              |              |
| (Net of Accumulated Depreciation | n) 407,216   | 420,260      |
| TOTAL NONCURRENT ASSETS          | S 407,216    | 420,260      |
| Other Assets:                    |              |              |
| Investments                      | 894,160      | 894,160      |
| TOTAL OTHER ASSETS               | 894,160      | 894,160      |
| TOTAL ASSETS \$                  | 525,588,649  | 24,276,470   |

| LIABILITIES  | 2009           | 2008         |
|--|----------------|--------------|
|  | 2007           | 2000         |
| Current Liabilities:                               |                |              |
| Unpaid Claims Liability                            | \$10,094,996   | \$8,549,162  |
| Accounts Payable                                   | 93,665         | 77,017       |
| Prepaid Rent                                       | 1,862          | _            |
| Deferred Revenue                                   | 57,074         | 79,562       |
| TOTAL CURRENT LIABILIT                             | IES 10,247,597 | 8,705,741    |
| Noncurrent Liabilities:                            |                |              |
| Compensated Absences                               | 110,526        | 87,786       |
| TOTAL NONCURRENT                                   |                |              |
| LIABILITIES  | 110,526        | 87,786       |
| TOTAL LIABILITIES                                  | 10,358,123     | 8,793,527    |
| NET ASSETS   | 2009           | 2008         |
| Invested in Conital Assets                         |                |              |
| Invested in Capital Assets,<br>Net of Related Debt | 407,216        | 420,260      |
| Unrestricted Building Reserve                      | 67,489         | *            |
| Unrestricted Surplus                               | 14,755,821     | 15,010,194   |
| TOTAL NET ASSETS                                   | 15,230,526     | 15,482,943   |
| TOTAL NET ASSETS AND                               |                |              |
| LIABILITIES  | \$25,588,649   | \$24,276,470 |

<sup>\*</sup>At the time of publishing, 2009 financials statement had not been audited.

# Statement of Revenues, Expenses, & Changes in Net Assets for fiscal year ending December 31, 2009\*

| /  |              |              |
|--|--------------|--------------|
| OPERATING REVENUES                       | 2009         | 2008         |
| Member Assessments                       | \$8,321,754  | \$7,999,343  |
| Program Revenues                         | 137,995      | 271,928      |
| Program Revenues                         | 137,993      | 2/1,920      |
| <b>Total Operating Revenues</b>          | 8,459,749    | 8,271,271    |
| OPERATING EXPENSES                       |              |              |
| Claims Paid on Current Losses            | 5,104,932    | 5,395,938    |
| Adjustment to Prior Years' Claim Reserve | 706,599      | (870,776)    |
| Excess Insurance Premiums                | 1,733,993    | 1,762,735    |
| Depreciation Expense                     | 16,044       | 13,051       |
| Operating Expenses                       | 1,523,327    | 1,235,316    |
| Insurance Services:                      |              |              |
| Brokerage Fee                            | 101,419      | 76,605       |
| Other Insurance Services                 | 256,456      | 811,337      |
| Total Operating Expenses                 | 9,442,770    | 8,424,206    |
| OPERATING INCOME (LOSS)                  | (983,021)    | (152,935)    |
| NONOPERATING REVENUES (EXPENSES):        |              |              |
| Interest and Dividend Income             | 730,604      | 1,056,634    |
| CHANGES IN NET ASSETS                    | (252,417)    | 903,699      |
| TOTAL NET ASSETS, January 1              | 15,482,943   | 14,579,244   |
| TOTAL NET ASSETS, December 31            | \$15,230,526 | \$15,482,943 |
|  |              |              |

<sup>\*</sup>At the time of publishing, 2009 financial statements had not been audited.

### Statement of Cash Flow

#### FOR FISCAL YEAR ENDING DECEMBER 31, 2009\*

| CASH FLOWS FROM OPERATING ACTIVITIES:                                 | 2009         | 2008         |
|---|--------------|--------------|
| Cash Received from Members  | \$8,294,248  | \$7,965,547  |
| Cash Payments to Suppliers for Goods and Services                     | (8,465,958)  | (7,387,354)  |
| Cash Payments to Employees for Services                               | (973,272)    | (757,354)    |
| Increase (Decrease) in Claim Reserve                                  | 1,545,834    | 2,246,950    |
| Other Operating Revenues  | 137,995      | 271,928      |
| Net Cash Provided (Used) by Operating Activities                      | 538,847      | 2,339,717    |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:                      | 2009         | 2008         |
| Net Cash Provided (Used) by NonCapital & Related Financing Activities | 0.00         | 0.00         |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:             | 2009         | 2008         |
| Net Cash Provided (Used) by Capital & Related Financing Activities    | 0.00         | 0.00         |
| CASH FLOWS FROM INVESTING ACTIVITIES:                                 | 2009         | 2008         |
| Proceed from Sales of Investments                                     | _            | _            |
| Purchase of Investments   | _            | (74,503)     |
| Interest Received   | 730,604      | 1,056,634    |
| Net Cash Provided (Used) by Investing Activities                      | 730,604      | 982,131      |
| Increase (Decrease) in Cash and Cash Equivalents                      | 1,269,451    | 3,321,848    |
| Cash and Cash Equivalents, January 1                                  | 22,773,524   | 19,451,676   |
| Cash and Cash Equivalents, December 31                                | \$24,042,975 | \$22,773,524 |

<sup>\*</sup>At the time of publishing, 2009 financial statements had not been audited.

# Reconciliation of Operating Income to Net Cash Provided by OPERATING ACTIVITIES

FOR FISCAL YEAR ENDING DECEMBER 31, 2009\*

|   | 2009        | 2008        |
|---|-------------|-------------|
| OPERATING INCOME:   | \$(983,021) | \$(152,935) |
| Adjustment to reconcile operating income to net cash provided (used) by operating activities: |             |             |
| Depreciation expense  | 13,044      | 13,051      |
| (Increase) Decrease in member assessments receivable  | 27,506      | 33,796      |
| (Increase) Decrease in other prepaid expenses   | (83,278)    | 65,171      |
| (Increase) Decrease in insurance recoverables   | _           | _           |
| Increase (Decrease) in claim reserves   | 1,545,834   | 2,246,950   |
| Increase (Decrease) in payables   | 16,648      | 31,252      |
| Increase (Decrease) in other liabilities  | 24,602      | 22,870      |
| Increase (Decrease) in Deferred Revenue   | (22,488)    | 79,562      |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES  | \$538,847   | \$2,339,717 |

<sup>\*</sup>At the time of publishing, 2009 financial statements had not been audited.

### Claims Development INFORMATION

#### FOR FISCAL YEAR ENDING DECEMBER 31, 2009\*

THE TABLE BELOW ILLUSTRATES how the Fund's earned revenues (net of reinsurance) and investment income compare to related costs of loss (net of loss assumed by reinsurers) and other expenses assumed by the Fund as of the end of each of the last ten years. The table of rows are defined as follows: (1) this line shows the total of each fiscal vears earned contribution revenues and investment revenues. (2) This line shows each fiscal year's other operating costs of the Fund including overhead and claims expenses not allocated to individual claims. (3) This line shows the Fund's incurred claims and allocated claim adjustment expense (both paid and accrued) as originally reported at the end of the first year in which the event that triggered coverage under the contract occurred (called policy year). (4) This section shows the cumulative amounts paid as of the end of successive years for each policy year. (5) This section shows how each policy year's incurred claims increased or decreased as of the end of successive years. This annual re-estimation results from new information received on known claims. reevaluation of existing information on known claims, as well as emergence of new claims not previously known.

(6) This line compares the latest reestimated incurred claims amount to the amount originally established (line 3) and shows whether this latest estimate of claims cost is greater or less than originally thought. As data for individual policy years mature, the correlation between original estimates and re-estimated amounts is commonly used to evaluate the accuracy of incurred claims currently recognized in less mature policy years. Columns of the table show data for successive policy years.

#### FISCAL AND POLICY YEAR ENDED (IN THOUSANDS OF DOLLARS)

|   | 2000  | 2001  | 2002  | 2003  | 2004  | 2005  | 2006  | 2007  | 2008  | 2009  |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1. Net earned required contribution and investment revenues   | 2,849 | 3,262 | 3,188 | 3,963 | 4,996 | 6,104 | 6,272 | 6,459 | 7,483 | 8,322 |
| 2. Unallocated expenses                                       | 806   | 859   | 1,196 | 1,134 | 1,256 | 1,370 | 1,331 | 1,687 | 2,132 | 1,897 |
| 3. Estimated incurred claims and expenses, end of policy year | 1,679 | 2,200 | 1,853 | 2,020 | 3,153 | 2,484 | 3,329 | 2,990 | 5,170 | 5,041 |

#### FISCAL AND POLICY YEAR ENDED (IN THOUSANDS OF DOLLARS)

|   | 2000  | 2001  | 2002  | 2003  | 2004  | 2005  | 2006  | 2007  | 2008  | 2009  |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 4. Paid (cumulative) as of:   |       |       |       |       |       |       |       |       |       |       |
| End of policy year  | 118   | 204   | 178   | 125   | 358   | 307   | 472   | 451   | 1,185 | 789   |
| One year later  | 366   | 459   | 255   | 435   | 826   | 758   | 1,276 | 891   | 2,191 |       |
| Two years later   | 514   | 927   | 897   | 724   | 1,983 | 1,635 | 1,581 | 1,374 |       |       |
| Three years later   | 603   | 1,086 | 987   | 1,078 | 2,391 | 1,850 | 3,416 |       |       |       |
| Four years later  | 619   | 1,200 | 1,057 | 1,156 | 2,416 | 1,989 |       |       |       |       |
| Five years later  | 771   | 1,272 | 1,186 | 1,186 | 2,569 |       |       |       |       |       |
| Six years later   | 772   | 1,272 | 1,243 | 1,194 |       |       |       |       |       |       |
| Seven years later   | 772   | 1,272 | 1,247 |       |       |       |       |       |       |       |
| Eight years later   | 772   | 1,272 |       |       |       |       |       |       |       |       |
| Nine years later  | 772   |       |       |       |       |       |       |       |       |       |
| 5. Re-estimated incurred claims and expenses:   |       |       |       |       |       |       |       |       |       |       |
| End of policy year  | 1,679 | 2,200 | 1,853 | 2,020 | 3,153 | 2,484 | 3,329 | 2,990 | 5,170 | 5,041 |
| One year later  | 1,310 | 1,867 | 1,628 | 1,569 | 2,715 | 2,371 | 3,768 | 2,325 | 5,356 |       |
| Two years later   | 1,082 | 1,764 | 1,424 | 1,361 | 2,653 | 2,186 | 3,957 | 2,462 |       |       |
| Three years later   | 841   | 1,450 | 1,203 | 1,224 | 2,810 | 2,138 | 4,341 |       |       |       |
| Four years later  | 757   | 1,334 | 1,237 | 1,246 | 2,546 | 2,230 |       |       |       |       |
| Five years later  | 777   | 1,272 | 1,245 | 1,212 | 2,591 |       |       |       |       |       |
| Six years later   | 771   | 1,272 | 1,264 | 1,193 |       |       |       |       |       |       |
| Seven years later   | 772   | 1,272 | 1,261 |       |       |       |       |       |       |       |
| Eight years later   | 772   | 1,272 |       |       |       |       |       |       |       |       |
| Nine years later  | 772   |       |       |       |       |       |       |       |       |       |
| 6. Increase (decrease) in estimated incurred claims and expenses for end of the policy year |       |       |       |       |       |       |       |       |       |       |
|   | (907) | (928) | (592) | (827) | (562) | (254) | 1,012 | (528) | 186   | 0     |
|   |       |       |       |       |       |       |       |       |       |       |

<sup>\*</sup>At the time of publishing, 2009 financial statements had not been audited.



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